Adherence to DISHA Manual

Sr. No.	Content
1	Pre Semester Activity 22 -23 Odd Semester
2	During Semester Activity 22 -23 Odd Semester
3	Post Semester Activity 22 -23 Odd Semester

PRINCIPAL
Shree L. R. Tiwari College of Engineering
Kanakiya Park, Mira Road (E).

Shree Rahul Education Society's (Regd.)

SHREE L. R. TIWARI
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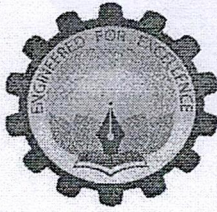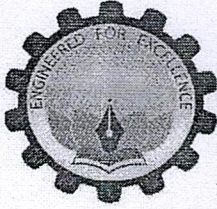Minority Status (Hindi Linguistic)

Ref No: Date:

Computer Engineering Pre-Semester Activity 22-23 Odd Semester

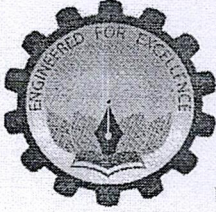| Sr. No.	Activity	Academic and Administrative conduct Manual Disha	Responsibility	Compliance of work Completed	Remark
1	SFR Calculation	Key Indicator 57	HOD	Completed	
2	Load Distribution	Key Indicator 56	HOD	Completed	
3	Time Table	Key indicator 58	Time Table Coordinator	Completed	
4	Faculty Pre-Semester Activities (Course File, Lesson Plan, Lab Plan, Course File/Lab Manual, Laboratory Requirement and Readiness, Library requirement)	Key indicator 59 Key Indicator no. 5 Key Indicator no. 6	Subject In charge	Completed	
5	Pre-Semester activities for Department	Key indicator 60	HOD	Completed	
6	Formulation of Vision and Mission of the Department and Institute	Key Indicator no. 1	HOD	Done	
7	Formulation of Program Educational	Key Indicator no. 2	HOD	Done	

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	Objectives (PEOs)				
8	Vision, Mission and PEOs are Published and disseminated among stakeholders-+	Key Indicator no. 3	Quality coordinator	Completed	
9	Consistency of PEO with Mission	Key Indicator no. 4	HOD	Done	
10	Academic calendar in compliance with university and Knowledge sharing among department Planning	Key Indicator no 7	IQAC	Completed	
11	Faculty Information	Key Indicator no 32	HOD and Academic Coordinator	Done	
13	Faculty empowerment	Key Indicator no 44	HOD	Done	FDP on Industry 4.0.
14	Faculty Appraisal	Key Indicator no 34	HOD	Done	For AY 2021-22
15	Visiting/Adjunct /Emeritus faculty	Key Indicator no 35	HOD	NIL	
16	Plan development of Project Lab	Key Indicator no 38	Project coordinator	Done.	Lab Systems.
17	Library requirement	Key Indicator no 68	4.2	Done.	

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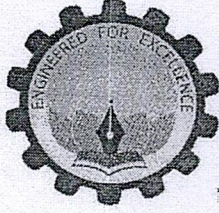# SHREE L. R. TIWARI
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Computer Engineering during Semester Activity 22-23.

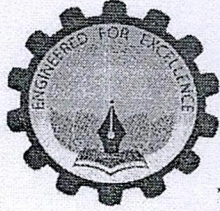| Sr. No.	Activity	Academic and Administrative conduct Manual Disha	Responsibility	Compliance of work completed	Remark
1	HOD orientation for students	Key Indicator no 45	HOD	Done	
2	Laboratories to be checked for maintenance and readiness	Key Indicator no 34, 37 39	Lab In charge	Done	Report Generated
3	Delivery of Lectures and Practical	Key Indicator no 9,12,13	Subject Teacher	Done	Implementation Report.
4	Implementation of planned department and faculty pre-semester activities	Key Indicator no 60	HOD	Done	
5	Parent teacher meet	Key Indicator no 63	HOD and Class Teacher	Done	
6	Mentoring and student diary	Key Indicator no 55	Mentors	In process.	
7	Field Visit	Key Indicator no: 9	Subject Teacher	NIL	
8	Feedback	Key Indicator no 11	HOD	Done	

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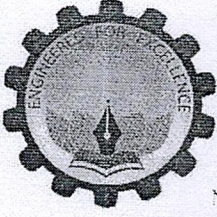| 9	Publication of technical magazines, newsletters, etc	Key Indicator no 33	Departmental Magazine coordinator	~~Inprocess~~. Done	
10	Activities for weak and bright students	Key Indicator no 10	Subject Teacher	Done	Identified Remedial action taken
11	Internal Assessment Examination	Key Indicator no 14	Exam Coordinator	Done	Result Analysis Done.
12	Alumni interaction	Key Indicator no 16	Alumni Coordinator	Done.	2 Alumni sessions conducted.
13	Audit Courses	Key Indicator no 46	Audit course coordinator and class teacher	Done.	Courses conducted on Python
14	Display of defaulter list monthly and Action taken against defaulter	Key Indicator no 61	Class Teacher	Done	
15	Mini-Project and Project orientation and Evaluation	Key Indicator no 15	Project Coordinator	Completed	
16	Seminar workshop (Content beyond syllabus)	Key Indicator no 66 Key Indicator no. 8	Subject Teacher	Done	
17	Open House	Key Indicator no 14	Class Teacher	Done	
18	Parent teacher meet	Key Indicator no 63	Class Teacher	Done	

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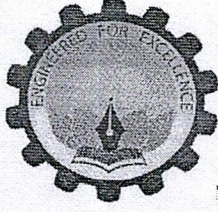| 19 | Conduction of activities for research at UG and PG | Key Indicator no 33 | Dean R & D And Project Coordinator | Done | Project groups for Avishkar |
20	Document uploading in National academic depository	Key Indicator no 52	Exam Coordinator	Done	
21	Pre-placement training and placement, Career guidance, guidance for competitive exams. higher studies activities	Key Indicator no 49	Training and placement Cell and Placement coordinator	Done	Seminars Conducted
22	conduction of extension ,Social Responsibilities activities extra-curricular and co-curricular activities for students	Key Indicator no 48	Dean student affair	—	
23	Conduction of Capacity building and skills enhancement for students	Key Indicator no 50	Dean student affair and professional society coordinator	Done	Workshop conducted

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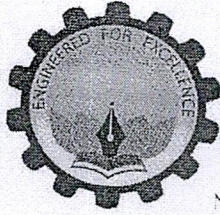|					
24	Industry interaction	Key Indicator no 16	Aluminic coordinator		
25	Documentation and Data collection by Class Teacher for Students' Performance: • Scholar ship/ Free ship (Soft copy through google form stored in departmental Google drive and hard copy in file) (Key indicator 30) • Particip ation in intra and inter-institute events by students of the program of study (in college and at other institutions Separate list to be maintained)	Key Indicator no 28	Class teacher	In praess Done	Student Diary entry
26	Mini-Project and Project orientation and Evaluation	Key Indicator no 13, 15	Project Coordinator	Done	

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27	Display of defaulter list monthly and Action taken against defaulter	Key Indicator no: 61		Done	
28	Implementation of planned department and faculty pre-semester activities	Key Indicator no 62	HOD	Done	
29	Parent teacher meet	Key Indicator no 63	Academic coordinator	Done	
30	Syllabus coverage Report	Key Indicator no 64	Academic coordinator	Done	
31	Seminar workshop (Content beyond syllabus)	Key Indicator no 66	Subject teacher	Done	
32	Plan to find Enrolment ratio	Key Indicator no 25	Exam coordinator	Done	
33	Pass percentage of Students during last five years (45)	Key Indicator no 53	Exam coordinator	Done	

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34	Professional societies / chapters and organizing engineering events	Key Indicator no 29	Professional society coordinator	Done	CSI organized events.
35	Publication of technical magazines, newsletters, etc.	Key Indicator no 31	Magazine coordinator	Done	
36	Plan to develop Well-equipped labs.	Key Indicator no 36	Lab Incharge	Done	Lab Systems
37	*The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*	Key Indicator no 54	1	—	
38	Adherence to Academic calender	Key Indicator no 7	Academic Coordinator	Done	
39	Distinctiveness	Key Indicator no 69	HOD	Done	Project Based Learning.
40	Extension and Social Responsibilities activities for students	Key Indicator no 48	Dean student affair	—	

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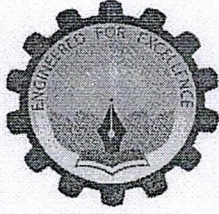# SHREE L. R. TIWARI
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Computer Engineering Post-Semester Activities 22-23

Sr. No	Activity	Academic and Administrative conduct Manual Disha	Responsibility	Compliance of work completed	Remark
42	Academic and Administrative Data collection	Key Indicator no 67	Academic coordinator	Done	
43	Collection of Course exit form	Key Indicator no 21	Subject teacher	Done	
44	Collection of Program exit form	Key Indicator no 21	Academic coordinator	In sem8	
45	Verification and documentation in file of CO for all course Attainment of Course Outcomes of all courses with respect to set attainment levels Verification and documentation in file CO-PO/PSOs matrices of courses Assessment processes used to gather the data upon which the evaluation of Course Outcome is based Attainment of Program Outcomes and Program Specific Outcomes Results of evaluation of each PO & PSO Results of evaluation of each PO & PSO	Key Indicator no 18 20,21,22,23,24	Quality coordinator	~~Done~~ In Process	

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51	Success rate without backlog in any Semester/year of study Without Backlog means no Component or failures in any semester/year of study Success rate in stipulated period (actual duration of the program) Academic Performance in second and Third Year	Key Indicator no 26 27	Exam Coordinator	In Even Semester.	
55	Course File submission	Key Indicator no 65	Academic coordinator	Done	
56	Internal audit Financial audit Infrastructure audit External audit	Key indicator no: 41	Academic coordinator	Done	
57	Green Campus initiative	Key Indicator no: 51	HOD Civil engineering And Green Campus Coordinator	—	
58	Internship and Addon ((Key indicator: 17)		HOD	Done	

Ref No: Date:

| 59 | Semester Review in Internal academic council: •Course Outcomes and Program Outcomes (Key indicator 40) •Program Curriculum and Teaching–Learning Processes (Key indicator course file) •Improvement in Placement, Higher Studies and Entrepreneurship (Key Indicator 42) • Improvement in quality of students admitted to the program (Key indicator 43) | Key Indicator no: 40,42.43 | HOD | In Process. | |

Verified By,

HOD

Vice-Principal

Principal

Mrs.Neelam Phadnis

Dr.Umesh Bhadade

Dr. Deven Shah,

(IQAC)
coordinator